



Linganore High School

Student Driver Program

Parking Rules and Regulations

GENERAL INFORMATION – 2015-2016

All vehicles parking on the LHS campus during the school day must be registered with the school and display a current, valid parking permit. Permits should be displayed in the front lower left inside corner of the driver's side of your vehicle. Between the hours of 7:00am–2:30pm, parking is by permit only. Any student vehicle parked on campus without a valid 2015-2016 LHS permit, parked in an unauthorized parking area (i.e. staff lot, handicapped parking or visitor parking), or parked in an improper manner, will be ticketed and subject to a parking violation fee. Repeat offenders risk having their permits revoked. The administration of LHS reserves the right to immobilize or tow any vehicle. Towing will be at the owner's risk and expense. **Students who use their vehicle to cut class or accumulate "lates" to school, will have their parking privileges revoked. Students are prohibited from transporting others or carpooling with others, and/or leaving campus during the school day (includes work study, administrative waiver, intern and open campus) without written permission. If in violation of this policy, students will have their parking privileges revoked. STUDENT PARKING ON THE LHS CAMPUS IS A PRIVILEGE, NOT A RIGHT.**

LHS PARKING AREAS

1. **Student Parking**
 - Stadium Lot & Front Lot (front entrance lot closest to Old Annapolis Road) **ONLY**.
 - Students may park only in approved spaces lined with **WHITE** paint.
2. **Staff, Faculty & Visitor Parking - RESTRICTED to STUDENTS**
 - Front Lot (front entrance lot closest to softball field); Gymnasium Lot, Overlook Lot
 - Staff parking spaces are lined with **YELLOW** paint. Students may not park in any space with a **YELLOW** line on either side of the parking space.
3. **Bus Drop Off – Upper East Lot (stadium side) - RESTRICTED to STUDENTS**
 - Restricted to **BUSES** and Staff **ONLY**.
4. **Handicapped parking spaces are not for general student parking & require both an LHS and handicapped permit.**
5. **Visitor parking spaces are not for general student parking. They are for visitors to LHS ONLY.**

FEES AND FINES

The cost for an LHS student parking permit is \$25. Payment must be made at the time of application.

Parking fines and penalties will be assessed for parking on campus illegally (no permit visible, unauthorized space, improper parking, etc.) as follows:

- 1st, 2nd and 3rd offense = \$20 fine each offense
- 4th offense = \$20 fine and letter home (beyond 4 violations- parking privileges will be reviewed)
- Unpaid fines are a financial obligation. Diplomas and/or report cards will be withheld if obligations remain unpaid.
- Unauthorized parking in handicapped spaces will result in a ticket issued by the Sheriff's Dept.

All fees and fines go directly to accounts that fund student activities and initiatives. (Parking fees issued by local authorities are not collected by LHS.)

PERMITS

All students wanting to park on campus, including students on a modified schedule such as work study, internships, administrative waiver, or open campus, must submit a completed parking application. Permits for general student parking will be issued on a first-come, first-served basis. CTC students may not park on the LHS campus unless permission to drive to CTC has been granted by both CTC & LHS. **Due to space limitations or traffic safety considerations, a "freeze" on issuing permits may become necessary during the year.**

- An original driver's license & vehicle registration along with the \$25 permit fee must be presented with the completed application.
- Only eligible juniors & seniors with a valid driver's license will be considered for a parking permit. Licensed sophomores will NOT have the privilege of parking on the campus. Transfer students must turn in permit to office.
- Permits will not be issued to students with financial obligations.



**LHS Student Driver Program
Parking Permit Application/Contract
2015-2016 FEE: \$25**

<u>Office Use Only</u>	
Permit # _____	
Amt. Paid: \$ _____	
Date Paid: _____	
Cash _____	Ck# _____

STUDENT INFORMATION

Name: _____ Grade: _____ Date of Birth: _____

Address: _____ Home Phone: _____

PERMIT REQUESTED (Check all that apply)

- Work Study/Internship _____
Semester(s) _____ Employer/Mentor _____
- Administrative Waiver _____
Semester(s) _____ Administrator _____
- General Student Parking (**Seniors/Juniors only**)

VEHICLE INFORMATION

Please PRINT clearly listing up to three vehicles you may drive, starting with the one you will drive most often.

Vehicle	Year	Make & Model	Color	Tag Number	Owner/Relationship
<i>Example</i>	<i>1965</i>	<i>Ford Mustang</i>	<i>Red</i>	<i>MD AAA123</i>	<i>Mary Jones/mother</i>
Primary					
Alt. 1					
Alt. 2					

TERMS AND CONDITIONS

- **Permits will not be issued to students with financial obligations.**
- **A valid driver's license for the student and a current registration for the primary vehicle (photocopies of either will not be accepted), along with the \$25 permit fee, must accompany this application.**
- Parking permits remain the property of LHS at all times. Permits may not be shared, loaned, re-sold, or altered in any way. Any such action may result in immediate forfeiture of permit without refund.
- The school administration has the authority to search any vehicle while it is parked on the LHS campus.
- Vehicle must remain secured while parking on campus. LHS and its administration accept no responsibility for loss/theft from, or damage to, vehicle while it is parked on campus.
- **Replacement cost for a LHS parking permit is \$25 whether lost, stolen, or destroyed.**
- Violations of LHS rules and regulations governing parking or driving on campus will result in a \$20 fine for each offense. Repeated offenses may result in **towing, or immobilization of vehicle.** Towing will be at owner's risk and expense.
- Failure to pay fines, or repeated offenses, will be grounds for revocation of parking permit and privileges without refund.
- **Unpaid fines become financial obligations and may delay receiving of report cards/diploma.**

We've read and agree to the terms above and on the Parking Rules & Regulations Sheet. Date: _____

Student Signature: _____ MD License # _____

Parent/Guardian Signature: _____ Relationship: _____